



BALTIMORE POLICE DEPARTMENT COMPUTER AIDED DISPATCH (CAD) REQUEST FORM

DATE

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FORM 384

CUSTODIAN OF RECORDS INFORMATION TECHNOLOGY (IT)

Requestor Name:

Address:

Phone #:

Email Address:

Date & Time Frame of Incident:

Type of Report:

Offense

Accident

Baltimore Police Report Number (CC#):

CAD Number:

Location of Incident:

Case Name or Client:

NOTE: Based on the information provided, the IT Section will provide a report that best fits your described incident. The technicians at the IT Section cannot analyze reports for each request; therefore, the BPD cannot guarantee that the reports relates to your incident. Unless archived, due to memory capacity, CAD reports are only available for approximately one year from the date of incident.

Costs for requests for reports older than one year may be additional if computer set up is needed. For questions concerning the BPD CAD retrieval capabilities contact the IT Section at (410) 396-2033.

The BPD will respond to this request using the self-addressed stamped envelope provided.

Mail your requests with a non-refundable \$10.00 fee per incident to:

Attention: Custodian of Records, C/O Legal Affairs

Baltimore Police Department

242 W. 29th St

Baltimore, Md. 21211

The certified check or money order must be made out to the Director of Finance. These are the only forms of payment that will be accepted.